

**MINISTRY OF DEFENCE OF UKRAINE  
MILITARY ACADEMY (Odesa)**

Enacted by the order  
of the Commandant of the  
Military Academy (Odesa)  
No. \_\_\_\_ dated " \_\_ " \_\_\_\_\_ 2024

**REGULATIONS  
on Academic Integrity  
of the Military Academy (Odesa)**

Approved  
by the Academic Council  
of the Military Academy (Odesa)  
Minutes No. \_\_\_\_ dated \_\_\_\_ \_\_\_\_ 20 \_\_\_\_

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## 1. GENERAL PROVISIONS

1.1. The Regulation on Academic Integrity at the Military Academy (Odesa) (hereinafter – the Regulation) establishes the norms and rules for ethical conduct and professional communication among research and academic staff, higher education students, and other participants in the educational process of the Military Academy (Odesa).

1.2. This Regulation was developed based on the Constitution of Ukraine, the Laws of Ukraine “On Education”, “On Higher Education”, “On Scientific and Scientific-Technical Activity”, “On Copyright and Related Rights”, “On Prevention of Corruption”, the Resolution of the Cabinet of Ministers of Ukraine No. 1410 of 15.12.1997 “On the Transformation of the Military Education System” (as amended), the Licensing Conditions for Educational Activity, approved by the Resolution of the Cabinet of Ministers of Ukraine No. 1187 of 30.12.2015, the Regulation on Higher Military Educational Institutions, approved by the Resolution of the Cabinet of Ministers of Ukraine No. 467 of 12.05.2021, the Procedure for Awarding the Degree of Doctor of Philosophy and Revoking the Decision of a One-Time Specialized Academic Council of a Higher Education Institution, Scientific Institution on Awarding the Degree of Doctor of Philosophy, approved by the Resolution of the Cabinet of Ministers of Ukraine No. 44 of 12.01.2022, the Regulation on the Peculiarities of Organizing the Educational Process in Higher Military Educational Institutions of the Ministry of Defence of Ukraine, Military Training Units of Higher Education Institutions, Professional Pre-Higher Military Education Institutions, approved by the Order of the Ministry of Defence of Ukraine No. 120 of 15.02.2024, the letter of the Ministry of Education and Science of Ukraine No. 1/9-565 of 24.10.2017 “Regarding the Assurance of Academic Integrity in Higher Education Institutions”, the recommendations of the National Agency for Higher Education Quality Assurance for higher education institutions regarding the development and implementation of a university system for ensuring academic integrity, approved by Protocol No. 11 of 29.10.2019, as well as other regulatory legal acts of the current legislation of Ukraine and internal normative documents of the Military Academy (Odesa).

1.3. The academic community of the Military Academy (Odesa) recognizes academic integrity as a fundamental value of the scientific and educational processes.

*Academic integrity* is a set of ethical principles and legally established rules that participants in the educational process must follow during learning, teaching, and the conduct of research (or creative) activities, in order to ensure trust in the outcomes of education and/or research (or creative) achievements.

1.4. The Regulation establishes the norms, rules, and principles that all participants in the scientific and educational processes at the Military Academy (Odesa) must adhere to in their daily activities, and also regulates the procedures and criteria for identifying breaches of academic integrity.

1.5. The educational, scientific, professional, and creative activity of educational process participants is based on the following principles of academic integrity:

*legality* – strict compliance by educational process participants to the current legislation;

*mutual trust* – encouraging the free exchange of ideas and information within the academic environment, promoting cooperation and the generation of new ideas, and eradicating the fear of others appropriating the results of one's work;

*fairness and objectivity* – impartial treatment among members of the academic community, objective evaluation of educational, research, and professional outcomes, and the ability to discuss contentious issues without regard to personal preferences or interests;

*competence and professionalism* – continuous improvement of scientific and educational levels and professional self-improvement;

*conscientiousness and responsibility* – conscious attitude towards the results of one's activities and conscientious fulfillment of assumed obligations;

*partnership and mutual assistance* – orienting representatives of the academic community towards partner interaction to improve the quality of academic and research work results;

*mutual respect* – showing respect within the academic environment both for oneself and for others, regardless of age, gender, or status;

*safety and well-being of the academic community* – adherence by participants in the scientific and educational processes to safety and well-being within the walls of the Military Academy (Odesa), preventing threats to life, harm to health, and damage to the property of the academic community in general and each member in particular;

*principle of reverence* – honoring by participants in the scientific and educational processes of the history of the Military Academy (Odesa), its traditions, and the individuals who have made a significant contribution to its development.

## **2. RULES OF ACADEMIC INTEGRITY AND ETHICAL CONDUCT OF EDUCATIONAL PROCESS PARTICIPANTS**

2.1. Adherence to academic integrity by research and academic staff entails: citing sources of information when using ideas, developments, statements, or data;

adhering to the norms of legislation on copyright and related rights; providing reliable information about research methodologies and results, sources of used information, and their own teaching (scientific, creative) activities; monitoring compliance with academic integrity by higher education students ; objectively evaluating learning outcomes.

2.2. Furthermore, research-teaching and scientific staff are obliged in their activities to:

ensure teaching of academic disciplines within the relevant educational program at a high scientific-theoretical and methodological level;

deliver reliable scientific information to the audience, foster creative activity, and promote the formation of the civic position of the younger generation;

constantly improve their professional level, integrate the latest pedagogical technologies and information and communication teaching tools into their teaching, and use the newest and most reliable sources of information;

be guided by the principles of objectivity and transparency when assessing the knowledge and competencies of higher education students ;

arrive at all classes on time and not leave the classroom prematurely, effectively use academic time to achieve the learning outcomes defined in the syllabus of the academic discipline;

carefully and competently draft methodological guidelines and recommendations for the independent work of higher education students , indicating available recent literature and Internet resources, and provide comprehensive consultations to higher education students;

provide reliable information about their own teaching (scientific, creative) activities;

monitor compliance with academic integrity by higher education students;

respect the opinion of every higher education students, encourage and provide everyone with equal opportunities when discussing controversial issues;

adhere to the principles of secularism and religious tolerance in the educational process;

not in any way demean the dignity of educational process participants, and prevent such actions from others;

be an example of the highest intelligence, and address higher education students, research and academic staff and other staff of the Military Academy (Odesa) formally ('Sir'/'Ma'am' or using polite forms);

to prevent conflicts of interest associated with non-academic relationships, avoid ambiguous relationships with higher education students , specifically: direct or indirect receipt of gifts or services from them in exchange for actions and decisions within the instructor's competence; discussion of the professional or personal qualities of the staff or educational process participants of the Military Academy (Odesa), intentions to establish intimate relationships.

2.3. Compliance with academic integrity by higher education students entails:

independent completion of academic assignments, as well as tasks for ongoing and final assessment of learning outcomes;

citing sources when using ideas, developments, statements, or information;

adhering to the norms of legislation on copyright and related rights;

providing reliable information about the results of their own academic (scientific, creative) activity, research methodologies used, and sources of information.

2.4. Furthermore, higher education students are obliged in their activities to:

diligently, timely, and independently (except in cases involving group work) complete academic tasks, intermediate, and final assessment tasks;

be present at all academic classes, except for cases caused by valid reasons and transfer to an individual study schedule;

effectively use time during academic classes to achieve learning goals, without wasting it on unnecessary things;

actively engage in independent work, find information from reliably verified sources, and additionally study new literature and Internet resources indicated in the instructors' methodological recommendations;

cite the sources from which information is taken, regardless of whether it is published in electronic or paper form;

respect intellectual property rights and the scientific and academic achievements of others;

provide reliable information about the results of their own academic (scientific, creative) activity;

adhere to the rules of business conduct in communication with other higher education students, research-teaching, and other staff of the Academy;

respect the opinions of other higher education students, be able to lead a discussion, and argue their point of view;

not in any way demean the dignity of educational process participants, and prevent such actions from others;

not use and prevent the use by other higher education students of professional or family ties to obtain an unfair advantage in educational activities.

2.5. Adherence to ethical norms in scientific activity requires every participant in the educational process to:

direct their efforts toward the further application of acquired knowledge for the benefit of humanity, the preservation of the environment, and the most economical use of natural resources;

promote the dissemination of scientific knowledge and counter the spread of pseudo-scientific theories, false concepts, and beliefs;

bear responsibility for the consequences of their scientific activity, and oppose obtaining results that contradict the principles of humanism and may cause harm to the environment;

adhere to the highest professional standards in the planning and execution of scientific research;

ensure impeccable honesty and transparency at all stages of scientific research, consider manifestations of dishonest behavior unacceptable, and decisively expose facts of plagiarism and other forms of copyright infringement;

recognize international and national legal norms regarding copyrights, and obligatorily cite sources of information when using ideas, statements, or data;

provide reliable information about the results of their own scientific research;

bear personal responsibility for the honest and objective evaluation of academic and qualification papers and dissertations;

defend the freedom of scientific thought, and condemn censorship of scientific creativity;

acknowledge the creative contribution of each author in collectively conducted research, and not include in the list of authors individuals who were not involved in obtaining the scientific results.

2.6. The following are unacceptable for all participants in the educational process:

- non-compliance with the norms of the Constitution and the legislation of Ukraine on education, as well as the internal normative documents of the Military Academy (Odesa);

- violation of academic integrity;

- participation in any activity related to deception or dishonesty;

- presenting the results of another person's work as one's own during academic, scientific, or professional activity;

- deliberate obstruction of the academic, scientific, or professional activity of educational process participants;

- being late for or skipping academic classes or work without a valid reason;

- forgery and the use of forged documents related to the educational process or the official position of representatives of the Military Academy (Odesa);

- consumption of narcotic substances, drinking alcoholic beverages on any territories of the educational locations, as well as smoking in non-designated areas on the territory of the Military Academy (Odesa);

- bringing personal weapons into the Military Academy (Odesa), using pepper spray or other items that may harm a person's life and health;

- manifestations of various forms of aggression against others, sexual harassment;

- participation in gambling during the educational process or in the workplace;

- dissemination of false and compromising information about educational process participants;

- exceeding authority during studies, official activities, or conducting scientific research;

- using official and family ties to obtain an unfair advantage in academic, scientific, or professional activities;

- conducting political, religious, or other propaganda at the Military Academy (Odesa), as well as compelling the confession or refusal to confess religions during academic activities, participation in religious rites and holidays, or participation in the activities and events of religious associations and associations whose activities are aimed at spreading ideology;

- using the symbolism of the Military Academy (Odesa) or its faculties in events not related to its activities;

- causing damage to material assets, as well as the material and technical base of the Military Academy (Odesa);

- non-compliance with cohabitation rules on the territory of the barracks and dormitories of the Military Academy (Odesa) that disturb other persons.

### **3. SYSTEM FOR ENSURING ACADEMIC INTEGRITY AND ETHICS OF ACADEMIC RELATIONS**

3.1. The System for Ensuring Academic Integrity and Ethics of Academic Relations establishes internationally recognised standards for the conduct of educational and research activities by higher education students, research and academic staff, and fosters an environment of zero tolerance towards breaches of academic integrity and ethics of academic relations.

The System for Ensuring Academic Integrity and Ethics of Academic Relations comprises the following components:

Regulatory Framework – defines the mechanisms for implementing the principles of academic integrity within the educational and research processes, the measures ensuring compliance with these principles, and the procedures for preventing and addressing breaches of academic integrity. The primary regulatory document is this Regulation, as well as other normative documents governing the implementation of relevant types of educational and research activities at the Military Academy (Odesa) that address matters related to academic integrity;

Commission on ethics and academic integrity (see Section 6 of the Regulation);

Information base – a set of information and methodological recommendations on the website of the Military Academy (Odesa) in the section "Academic Integrity" concerning the popularization of academic integrity principles and increasing the awareness level of all participants in educational and scientific activities regarding issues of academic integrity.

Tools for Implementing the Principles of Academic Integrity in the educational and scientific activities of the Military Academy (Odesa), which perform an educational function and help prevent cases of violation of academic integrity principles (advanced training courses on academic integrity; self-education; lectures, presentations, training sessions, seminars with the invitation of authoritative specialists; exchange of experience, etc.).

Tools for controlling adherence to academic integrity in the educational and scientific activities of the Military Academy (Odesa), which involve surveying (questioning) the participants of the educational and scientific processes regarding academic integrity violations and mandatory checking of scientific, educational-methodical, qualification, and academic papers for signs of academic plagiarism.

3.2. The main goals of the system for ensuring academic integrity and ethics of academic relations are:

improving the quality of organization and effectiveness of the educational process;

ensuring the proper qualification level of scientific, educational-methodical, qualification, and academic papers performed at the Military Academy (Odesa);

adherence to the intellectual property rights of individuals and legal entities by higher education students, scientific, research-teaching, and other staff of the Military

Academy (Odesa) when working with publicly disclosed (published) sources of information;

- improving skills for correct work with sources of scientific information and fostering a conscientious attitude toward intellectual achievements;

- performing work in compliance with the requirements of scientific ethics;

- stimulating independence and individuality in the performance (creation) of scientific, educational-methodical, qualification, and academic papers (author's work);

Providing clarification to the author(s) regarding their responsibility for breaches of generally accepted citation rules when preparing (creating) written works (authored materials).

3.3. Quality control of scientific, educational-methodical, qualification, and academic papers is aimed at forming academic ethics and respect for intellectual achievements, facilitating the implementation of proper citation practices through defining the concept and forms of plagiarism, methods of preventing its spread, procedures for reviewing and recording facts of plagiarism, and formalizing the possible consequences of committing it within the Military Academy (Odesa).

3.4. In the System for Ensuring Academic Integrity and Ethics of Academic Relations, terms and concepts are used with the following meanings:

3.4.1. *Author* – a natural person whose creative work resulted in the creation of a work (in accordance with the Law of Ukraine “On copyright and related rights”).

3.4.2. *Authored work* – a term used to denote the results of research or educational-methodological activities of an individual or a group of persons (co-authorship) in the form of information presented on a physical medium or officially published electronically (including on the official website of the Military Academy (Odesa) or on the Internet).

Authored works include the following outputs of research and educational-methodological activities: monographs, textbooks, teaching manuals, articles, abstracts, essays, preprints, dissertation abstracts and manuscripts, qualification and coursework assignments, projects, reports, and other similar works.

3.4.3. *Academic misconduct* – any actions by participants in the educational process that involve:

- citing sources that do not exist and/or were not used in the work, or other deliberate manipulation of source descriptions;

- using prohibited aids or technical devices during assessment activities (cheat sheets, micro earpieces, mobile phones, tablets, etc.);

- having assessments or knowledge control procedures carried out by substitute persons;

- forging signatures on official documents certifying the results of educational and/or research activities (records of higher education students' academic performance, academic group registers, students' grade books, research activity reports, acts, contracts, etc.);

- producing academic texts on commission and/or selling them (dissertations, qualification papers, teaching and research materials, etc.);

attributing the results of collective work to one or several individuals without the agreement of other members of the authorial team, or including persons who did not participate in the creation of a scientific or educational-methodological work in the list of authors.

3.4.4. *Plagiarism* is the publication, either in full or in part, of an authored work under the name of an individual who is not the original author.

The main types of plagiarism include:

verbatim plagiarism – the direct reproduction of another author’s text;

paraphrasing plagiarism – the reproduction of another author’s ideas or text with the substitution of words, expressions, or idiomatic phrases, without changing the essence or content of the original scholarly work (whether preserved on electronic or paper media, including those published on the Internet).

3.4.5. *Academic plagiarism* – publication, in whole or in part, of scientific or creative results obtained by other individuals, presented as the results of one’s own research or creative work, and/or the reproduction of published texts by other authors without proper citation.

3.4.6. *Quotation* – a relatively brief excerpt from a literary, scientific, or any other work (including those published on the Internet), used by another individual in their own work with a mandatory reference to the author and the source of citation, for the purpose of clarifying their own statements or referring to another author’s views in their authentic wording.

3.4.7. *Copying* – the literal reproduction of part or the entirety of another author’s previously published work and its publication under one’s own name.

3.4.8. *Uniqueness of an authored work (paper, or material)* – the ratio (expressed as a percentage) of the content that does not coincide with other publications to the total volume of the material.

3.4.9. *Improper borrowing* – an extended concept of the legal term “plagiarism.” Borrowing without proper attribution may occur in two forms: borrowing of form and borrowing of content.

3.4.10. *Subjective assessment* – the deliberate inflation or deflation of learners’ academic performance evaluations.

3.4.9. *Hidden improper appropriation* – incorporating published work of others into one’s own work with minor modifications to the copied material (paraphrasing, rewording sentences, changing word order, etc.) without citing the original source (without proper referencing).

3.4.10. *Paraphrasing* – reproducing parts of another author’s text by changing the word order without citing the source.

3.4.11. *Compilation* – the process of writing a work or research paper based on materials of others without conducting independent in-depth study of the problem and without processing sources, without making any modifications, while citing the authors and ‘masking’ the copying by inserting transitional sentences between the copied text segments.

3.4.12. *Self-plagiarism* – the publication (in whole or in part) of one’s previously published research results as new scientific findings.

3.4.13. *Cheating* – completing written work using external sources of information not authorized for use, particularly during the assessment of learning outcomes.

3.4.14. *Deception* – providing knowingly false information regarding one’s own educational (research, creative) activities or the organization of the educational process.

3.4.15. *Appropriation of Authorship* – declaring oneself the author of another person's copyrighted work, publishing another person's copyrighted work (in full or in part) under one's own name; publishing a work created jointly with other persons without indicating their names under one's own name.

3.4.16. *Bribery* – the giving (receiving) or offering to give (receive) funds, property, services, benefits, or any other material or non-material goods by an educational process participant for the purpose of obtaining an unlawful advantage in the educational process.

3.4.17. *Expert* – a specialist from among the scientific, research-teaching staff of the Academy who holds a scientific degree, has experience in reviewing scientific papers (articles) of the relevant profile, and performs the main analytical work to check a written work for plagiarism, which is reflected in the conclusion (report) on the results of the written work check. The Expert is a member of the appeals commission for reviewing applications regarding disagreement with the established fact of plagiarism in a written work.

3.4.18. *Fabrication* – the invention of data or facts used in the educational process or scientific research.

3.4.19. *Falsification*: The conscious alteration or modification of already existing data related to the educational process or scientific research.

3.4.20. *Conflict of Interest* – the existence of a private interest in a person in the area where they exercise their official or representative powers, which may affect the objectivity or impartiality of their decision-making, or the commission or non-commission of actions during the exercise of these powers.

3.4.21. *Private Interest* – any proprietary or non-proprietary interest of a person, including those resulting from personal, family, friendly, or other extra-official relations with individuals or legal entities, including those arising in connection with membership or activity in public, political, religious, or other organizations.

3.4.22. *Official Negligence* – the failure or improper performance by an official of their duties due to a negligent attitude, resulting in significant harm to the rights, freedoms, and interests of individuals protected by law, to state or public interests, or to the interests of certain legal entities.

3.4.23. *Abuse of Influence* – the offer, promise, or provision of an unlawful benefit to a person who offers or promises (agrees) for such benefit or for the provision of such benefit to a third party to influence the decision-making by a person authorized to perform state functions.

3.5. The main types of academic integrity violations include:  
 academic plagiarism;  
 self-plagiarism;  
 fabrication;  
 falsification;  
 cheating;  
 deception;  
 bribery;  
 unobjective assessment.

3.6. The types of academic plagiarism are:  
 copying;  
 paraphrasing (as a form of plagiarism, i.e., without citation);  
 compilation (as a form of plagiarism);  
 use of information (facts, ideas, formulas, numerical values, etc.) from a source without citing that source;  
 presenting as one's own works (dissertations, monographs, study guides, articles, abstracts, reports, tests, calculations, course, diploma, and master's papers, etc.) that were performed to order by other persons, including works for which the genuine authors gave consent for such use.

3.7. Academic plagiarism must be distinguished from citation errors. The most typical citation errors are:  
 absence of quotation marks when using text fragments borrowed from other sources, provided there is a correct reference to that source;  
 reference to an incorrect source;  
 improper formatting of the reference, which complicates finding the source.

3.8. Typical examples of self-plagiarism are:  
 duplication of publications: publishing the same scientific work (in full or with insignificant changes) in several editions, as well as republishing (in full or with insignificant changes) previously published articles, monographs, or other scientific works as new scientific works;

duplication of scientific results: publishing the same scientific results in different articles, monographs, or other scientific works as new results being published for the first time;

presenting in reports on the execution of scientific projects results that were contained in previous works, as if they were obtained during the execution of the relevant project;

aggregation or supplementation of data: combining old and new data without their clear identification with corresponding references to previous publications;

de-aggregation of data: publishing a part of previously published data without referring to the previous publication;

re-analysis of previously published data without referring to the previous publication of this data and their previously performed analysis.

3.9. The varieties of cheating are:

the use of printed and electronic sources of information during the execution of written works, in particular, examination and control works, without the instructor's permission;

submitting or presenting by different individuals works with identical content as the result of their own academic activity;

writing someone else's versions of tasks during control measures;

using a system of hidden signals (sound, gestures, etc.) during the execution of group control measures with identical versions;

performing tasks with unauthorized assistance when independent work is required, or failing to indicate the assistance, consultation, or collaboration received;

receiving other unauthorized help while completing tasks that are meant to be done independently.

3.10. The forms of deception are:

academic plagiarism;

self-plagiarism;

fabrication;

falsification;

cheating;

imitation of educational and scientific activity;

false co-authorship (attributing co-authorship to persons who did not take qualified part in the research and preparation of the publication; or not including as co-authors persons who took active, qualified part in the research and preparation of the publication, particularly in setting the goals and objectives of the work, formulating its conclusions, developing algorithms, analyzing the results of experiments and calculations, writing the text, etc.);

conscious distortion of references to sources, conscious distortion of information contained in the sources that are referenced;

having control and assessment procedures for learning outcomes performed by substitute persons (impersonation);

sale, distribution, or publication of lecture courses, handouts, recordings, or other information provided by the instructor, as well as using them for any commercial purposes without the instructor's written permission;

simulation of deterioration of health or illness to avoid control measures;

obtaining a copy of examination tickets, questions, or tasks earlier than permitted by the instructor;

unauthorized cooperation, particularly in performing student projects that are submitted as the results of independent work; use of unauthorized assistance during the execution of individual and control tasks;

repeated submission by education students of written works that were already submitted as reporting for other disciplines, without the instructor's permission;

forgery of signatures in official documents (record books, acts, reports, agreements, etc.);

providing reviews or appraisals of scientific or academic works without properly conducting their expert evaluation;

providing unreliable information by staff of the Military Academy (Odesa) about the institution, its educational programs, assessment system, learning outcomes, competitions, etc;

false reports by education students about events that require the cessation of the educational process, postponement of control measures, etc. (man-made accidents, natural disasters, bomb threats, etc.).

#### **4. PROCEDURE FOR ACADEMIC PLAGIARISM CHECK**

4.1. The procedure for checking academic and scientific texts of higher education students , scientific, research-teaching, and other staff of the Military Academy (Odesa) is carried out by an online information system for detecting matches/identity/similarity (anti-plagiarism software), which is recommended by the Ministry of Education and Science of Ukraine, for the presence of borrowings from the texts in the Military Academy (Odesa) repository and publicly disclosed on the Internet.

4.2. Capabilities of the online information system:

access for an unlimited number of users for simultaneous and parallel work with the service;

convenient and easy interface;

quick check of the work for signs of plagiarism using various methods.

generation of an informative report on text verification in various formats (PDF, DOC, DOCX, ODT, RTF, TXT, HTML, ZIP);

viewing and working with the document in the system without changing its formatting;

storing files in the system and the ability to download them;

finding text matches in works written in Ukrainian, English, German, Spanish, and other languages;

highlighting all text matches with color and providing a list of links to original sources, which can be viewed through the system in a user-friendly interface;

independent regulation of plagiarism search parameters;

finding and excluding correctly quoted sentences and the list of sources used;

automatic detection of character and letter substitution in the text, as well as automatic back-substitution of correct characters/letters and searching for plagiarism;

remote work with higher education students , scientific, and research-teaching staff;

providing the ability for instructors to comment on the works of higher education students .

Thanks to the detailed reports generated by the online information system, the process of evaluating each work by the instructor becomes significantly simpler and faster. Instructors can remotely assign tasks to higher education students and comment on their works, providing individual recommendations or feedback, which will contribute to the gradual improvement of academic writing skills by higher education students .

4.3. The author of the work is responsible for preparing the file of the work subject to verification. The file format must be acceptable for plagiarism checking (supported file formats are .doc, .docx, .pdf, .odt, which do not contain protection elements). The work is submitted for verification along with a certificate from the expert commission regarding the absence of restricted access information.

4.4. During the preparation of the work file, it is prohibited to use any methods to deceive academic plagiarism detection services, including the following prohibitions:

- replacement of text characters with visually identical images;

- replacement of individual letters of one alphabet with visually similar letters of another alphabet (for example, replacement of Cyrillic letters "AaBEeliKMHOoPpCcTyXx" with corresponding Latin letters and vice versa);

- insertion of additional text characters that are visually invisible.

In case a fact of attempted deception is detected during the check for academic plagiarism in the submitted works, a negative conclusion is accepted with the drafting of an appropriate protocol, and such a work is not accepted for defense (not recommended for publication).

4.5. By order of the Commandant of the Military Academy (Odessa), a person responsible for checking works for signs of plagiarism is appointed.

Upon receiving the work files from the authors, the responsible person conducts the plagiarism check according to the following procedure:

- uploads the work files to the online service / information system for detecting matches/identity/similarity;

- compares the uploaded files with the materials of the Military Academy (Odessa) repository and publicly available sources on the Internet;

- stores the extended electronic reports regarding the verification results, which contain information about the percentage of work uniqueness, on local media.

Based on the results of the plagiarism check, the responsible person provides a Certificate on the level of originality of the work (Appendix 1).

4.6. The responsible person is accountable for:

- providing unreliable and false information in the certificate;

- untimely checking of the work for plagiarism and issuing the certificate – provided the author adhered to the deadlines for submitting the work text.

4.7. The following scale of work uniqueness is used during the check:

- high uniqueness: The work is permitted for defense and/or publication;

- satisfactory uniqueness: The work requires revision and re-checking;

- low uniqueness: The work requires revision and re-checking;

- unacceptable level: The work is not accepted for consideration.

The decision on the recommendation for publication, the necessity of revision, or rejection is made based on the verification results.

| For scientific and teaching-methodological works, including Master's and dissertation theses | For educational and Bachelor's qualification theses | Work's originality level | Recommended action  |
|--|---|--------------------------|---|
| over 85%   | over 80%  | high uniqueness          | text is considered original   |
| from 75% to 84%  | from 60 to 79%                                      | satisfactory uniqueness  | originality is satisfactory, it should be ensured that references are present for the cited fragments   |
| from 55% to 74%  | from 50 to 59%                                      | low uniqueness           | the material may be accepted for review after revision and verification of references for the cited fragments, and with the condition of a mandatory subsequent check for originality |
| less than 54%  | less than 49%                                       | unacceptable level       | the material is not accepted for review   |

4.8. Borrowings identified in the text of the work are considered legitimate if they are:

proper names (individual names of separate unique objects, including the names of institutions, titles of works studied in the paper, bibliographic references to sources, etc.);

established phrases that are characteristic of a specific field of knowledge;

properly formatted quotations;

self-citation (fragments of text belonging to the author of the work, published or disclosed by them in electronic form in other works), if permitted by the editorial policy of the publication.

4.9. The originality (uniqueness) indicators of academic texts in percentages may be changed by a decision of the Academic Council of the Military Academy (Odesa) and are recorded in the corresponding meeting protocol, taking into account the specifics of the discipline and specifying the grounds for such a change, but cannot be significantly lower than the recommended ones. This norm is communicated to higher education students (authors).

4.10. The following types of works are subject to mandatory verification:

qualification works of higher education students for Bachelor's and Master's degrees (diploma theses and projects). Verification of course papers, calculation-graphic works, abstracts, and other assignments is not mandatory and may be carried out selectively or upon the submission of the head of the department;

manuscripts of dissertations for the degree of Doctor of Philosophy/Doctor of Sciences submitted for defense;

manuscripts of monographs, textbooks, and teaching aids submitted for consideration by the Academic Council of the Military Academy (Odesa) for the purpose of recommendation for printing;

manuscripts of articles, abstracts of reports submitted to the editorial boards of professional scientific journals or organizational committees of conferences, seminars, etc., at the stage of the author's submission of the work for review for publication.

4.11. Academic plagiarism check is carried out for:

qualification works of higher education students for Bachelor's, Master's degrees – at the stage of submitting work materials for department review at the preliminary (small) defense (by the responsible person of the educational quality assurance and higher education department);

manuscripts of dissertations for the degree of Doctor of Philosophy – at the stage of public presentation of the dissertation's scientific results, Doctor of Sciences – at the stage of preliminary expertise (by the responsible person of the scientific and organizational department);

manuscripts of monographs, textbooks, teaching aids, and other works submitted for consideration by the Academic Council of the Military Academy (Odesa) – at the stage of submission to the secretary of the scientific and methodological commission that reviews all types of publications before they are considered by the Academic Council, no later than five days before the start of the meeting (by the responsible person of the scientific and organizational department);

manuscripts of articles, abstracts of reports at the stage of submission to the editorial boards of professional scientific journals or organizational committees of conferences, seminars, etc. (by the responsible person of the scientific and organizational department).

4.12. The task of the online information system for detecting matches/identity/similarity is to determine the degree of similarity of the text of the qualification, academic, or scientific work to the texts of documents contained in the repository of the Military Academy (Odesa) and the Internet. Works for which a significant percentage of similarity is found cannot be qualified (accepted for review) as containing plagiarism. The decision regarding the presence or legitimacy of borrowings found by the online information system for detecting matches/identity/similarity is made at the meetings of graduating departments, the scientific and methodological commission, the scientific and technical council, the academic councils of the faculties and the Military Academy (Odesa), and ad hoc specialized academic councils, depending on the type of academic text being checked, in accordance with this procedure.

4.13. The check of qualification works of higher education students is carried out within a period of no more than 5 calendar days.

4.13.1. Before the academic plagiarism check, the higher education seeker (author of the qualification work):

prepares the qualification work file in a format acceptable for plagiarism checking;

may independently check the qualification work using free programs or services and inform the qualification work supervisor of the results;

submits the finalized file of the completed qualification work to their supervisor.

4.13.2. The qualification work supervisor (or the seeker directly) transfers it in electronic form to the responsible person for academic plagiarism check.

4.13.3. The certificate of the work's originality level, which is the result of the check, is transferred to the relevant department in 2 copies.

4.13.4. Works that have a low level of text originality are returned to higher education students for revision within a period of no more than 2 calendar days, after which they are sent for a re-check, which is carried out within a period of no more than 3 calendar days.

4.13.5. Works that have an unacceptable or low level of text originality based on the results of the re-check are not admitted to defense.

4.14. The check of dissertation manuscripts of students for the scientific degree of Doctor of Philosophy and Doctor of Sciences for academic plagiarism is carried out within a period of no more than 5 calendar days.

4.14.1. The check of dissertation manuscripts for academic plagiarism is conducted based on the application of the scientific degree seeker.

4.14.2. For the check of the dissertation manuscript for academic plagiarism, the scientific degree seeker:

prepares the dissertation file in a format acceptable for plagiarism checking;

submits the finalized dissertation file to the responsible person;

submits an application for the check of the dissertation manuscript for academic plagiarism (Appendix 2).

4.14.3. The responsible person checks the dissertation manuscript, provides an electronic report on the check results, and a certificate of the work's originality.

4.14.4. Works with a low level of originality are returned to the seeker for revision under the condition of a mandatory re-check of the dissertation manuscript.

4.14.5. Works with an unacceptable level of originality are not submitted for consideration by the specialized academic council.

4.15. The check of manuscripts of monographs, textbooks, teaching aids, and other publications for academic plagiarism is carried out within a period of up to 5 calendar days and is a mandatory condition for their acceptance for consideration by the Academic Council of the Military Academy (Odesa).

4.15.1. The check of manuscripts of monographs, textbooks, teaching aids, and other publications is conducted based on the application of the author (authors).

4.15.2. Before the academic plagiarism check, the author (authors) of the monograph, textbook, teaching aid, and other publications:

prepares the manuscript file in a format acceptable for plagiarism checking;

submits an application for the check of the dissertation manuscript for academic plagiarism (Appendix 3);

submits the finalized manuscript file to the responsible person.

4.15.3. The responsible person, after receiving the manuscript file and the application from the author (authors), checks the manuscripts for academic plagiarism, informs the secretary of the scientific and methodological commission about the indicator (percentage) of the manuscript's uniqueness, and provides a certificate of the work's originality based on the check results.

4.15.4. The results of the academic plagiarism check are taken into account when the department (faculty) makes a decision on initiating a request to recommend the monograph, textbook, teaching aid, and other publications for printing.

4.15.5. In the case of a low level of originality of the submitted manuscript's text, a mandatory re-check is carried out after revision by the author (authors). The re-check is carried out within a period of no more than 3 calendar days from the date of receipt of the corrected version of the manuscript. Only after this is the manuscript submitted for consideration by the scientific and methodological commission, and subsequently to the Academic Council of the Military Academy (Odesa).

4.16. The check of manuscripts of articles in professional journals of the Military Academy (Odesa) for academic plagiarism is carried out within a period of no more than 5 calendar days.

4.16.1. The originality (uniqueness) indicators of article manuscripts in percentages are set for each periodical scientific publication and are recorded in the editorial policy.

4.16.3. Before the academic plagiarism check, the author (authors) of the article:

prepares the article manuscript file in a format acceptable for plagiarism checking;

submits the finalized manuscript file to the responsible secretary of the publication.

4.16.4. For the academic plagiarism check, the responsible secretary provides the manuscript file to the responsible person within a period of no more than 3 calendar days from the date of its receipt from the author (authors).

4.16.5. The responsible person, after receiving the article file, checks the manuscript for academic plagiarism, informs the responsible editor of the scientific publication about the uniqueness indicator of the article manuscript in percentages, and provides a detailed electronic report on the check results (certificate of the work's originality).

4.16.6. The results of the academic plagiarism check are taken into account when deciding whether to allow the article manuscript for publication. Manuscripts with an unacceptable or low level of originality are not accepted for review.

4.16.7. The authors of the manuscripts and the chief editors of the periodical scientific publications bear personal responsibility for the publication of scientific article manuscripts that have not passed the academic plagiarism check.

## **5. PROCEDURE FOR SUBMITTING AND REVIEWING AN APPEAL**

5.1. In case of disagreement with the results of the check, the author (authors) of the work has the right to appeal.

5.2. In case of an appeal, a commission for its review is established by an order of the Commandant of the Military Academy (Odesa). A commission regarding a fact of academic plagiarism may be established either on the initiative of military personnel, employees of the Armed Forces of Ukraine, and higher education students, or upon applications from third parties, as well as instructions from the Ministry of Education and Science of Ukraine, the Ministry of Defense of Ukraine, and relevant state institutions.

5.3. The personal composition of the commission members is formed from experienced and authoritative scientific and scientific-pedagogical staff of the Military Academy (Odesa). Other persons who are not participants in the educational process of the Military Academy (Odesa) may be included in the commission (with their consent).

5.4. During the review of appeals on the results of checking educational, qualification, and Master's works of higher education students, representatives of cadet units are involved in the commission.

5.5. The appeal is reviewed by the Appeals Commission within a one-week period from the day following the issuance of the order by the Commandant of the Military Academy (Odesa) on the establishment of the Appeals Commission, unless another term is set in the order.

The conclusions of the Appeals Commission are formalized by a corresponding protocol.

## **6. ORGANIZATION OF THE WORK OF THE COMMISSION ON ETHICS AND ACADEMIC INTEGRITY**

6.1. For the purpose of implementing the norms of this Regulation, a Commission on Ethics and Academic Integrity (hereinafter – the Commission) is established at the Military Academy (Odesa).

6.2. The Commission is a collegial body entrusted with the following tasks:  
organizational and methodological support for the implementation of academic integrity standards adopted at the Military Academy (Odesa);

identification of violations of the principles and rules of academic integrity by participants in the educational process;

review of complaints about suspected use of unethical practices in educational and scientific activities;

provision of proposals to the command of the Military Academy (Odesa) regarding bringing academic integrity violators to responsibility and imposing appropriate sanctions.

6.3. In its activities, the Commission is guided by the Constitution of Ukraine, legislation in the field of education and higher education, normative legal acts of the

Ministry of Education and Science of Ukraine, the Ministry of Defense of Ukraine, the Department of Military Education and Science of the Ministry of Defense of Ukraine, social and humanitarian policy of the Ministry of Defense of Ukraine, the Academy's Statute, other normative documents of the Military Academy (Odesa), and this Regulation.

6.4. The composition of the Commission is approved by an order of the Commandant of the Military Academy (Odesa) upon submission by the Academic Council of the Military Academy (Odesa). The term of office of the Commission is 3 years.

6.5. Individuals who have been held accountable for violating the principles of this Regulation cannot be members of the Commission. Commission members against whom allegations of violating the principles of this Regulation have been made cannot participate in its meetings. Commission members who have been accused of violating the principles of this Regulation are suspended from the Commission's activities, and another person is appointed in their place.

6.6. The Head of the Commission, their Deputy, and Secretary are elected from among its members at the first meeting by a simple majority of votes through open voting. The Head of the Commission presides over the meetings, signs protocols and decisions, etc. In the absence of the Head, their duties are performed by the Deputy. The Secretary is responsible for keeping the meeting minutes, technical preparation of materials for consideration at the meeting, etc.

6.7. The organizational form of the Commission's work is meetings, which are convened when necessary to resolve operational and urgent issues. A meeting is considered legitimate if 2/3 of its members are present.

6.8. Decisions are made by open voting. A decision is considered adopted if more than half of the Commission members present at the meeting vote in favor of it.

6.9. The Commission's meeting is formalized by a protocol, which is signed by the Head and the Secretary.

6.10. The Commission's powers:

receive, review, analyze applications regarding violations of the norms of this Regulation and prepare relevant conclusions;

involve experts from a particular field in its work, and use technical and software tools for reliable establishment of facts of academic integrity norm violation based on the submitted application;

conduct informational work to promote the principles of academic integrity and professional ethics among scientific, scientific-pedagogical, and higher education students ;

initiate, conduct, and support research on academic integrity, quality of education, and scientific activities;

prepare proposals for increasing the effectiveness of implementing academic integrity principles in the educational and scientific activities of the Academy;

provide recommendations and consultations on ways and means of more effective compliance with the norms of this Regulation.

6.11. Every participant in the educational process who becomes aware of facts of violating the principles of this Regulation or planning such a violation must contact the Commission with a written application addressed to its Head. The application must necessarily contain the applicant's personal data. Anonymous applications or applications stated in an incorrect form are not considered by the Commission. In this case, the Head of the Commission, no later than 10 days after the submission of the complaint, announces an extraordinary meeting to review the complaint. The person who submitted the complaint must state arguments in it indicating the academic integrity violation and provide relevant evidence.

6.12. The procedure for considering the issue of academic integrity violation includes the following stages:

notification of the person about the submission of the complaint: the respondent must be informed of the suspicion raised against them and the specifics of the procedure for considering this issue; the higher education seeker, scientific, or scientific-pedagogical staff member may admit their guilt in the violation; in such a case, the consideration of the issue is not conducted, and the fact of admitting guilt is taken into account when determining the type of academic responsibility;

conducting an investigation: the procedure for considering the issue involves interviewing witnesses (any participant in the educational process who is aware of the circumstances related to the case can be a witness); studying primary sources (publications, final works); conducting consultations with experts (an expert can be a person instructed to conduct research on material objects, phenomena, and processes that contain information about the circumstances of the case, and to give an opinion on issues arising during the case review that pertain to their field of special knowledge); other measures necessary for conducting an objective investigation;

completion of the investigation and preparation of a report.

Based on the results of the issue review and clarification of all essential circumstances, the Commission prepares a written report that contains the following components:

introductory part (date of compilation and terms of investigation, participants in the procedure for reviewing the violation of academic honesty rules, and the content of the complaint);

descriptive part (information on the substance of the issue considered by the Commission);

motivational part (circumstances and evidence taken into account by the Commission);

resolutive part (official conclusions and recommendations for making a decision).

If a Commission member disagrees with the report, they have the right to express their separate opinion, which will form an integral part of the report. All participants in the process must be familiarized with the results of the issue review and, if deemed necessary, have the right to submit written remarks or objections to the report.

6.13. The applicant and the person regarding whom the issue of violating the Code of Academic Integrity is being considered are invited to the Commission meeting.

6.14. The person suspected of violating academic integrity has the right to:  
know the date, time, and place of the meeting and be present at it during the consideration of the issue of bringing them to academic responsibility;  
familiarize themselves with all materials regarding the establishment of academic integrity violation facts, and submit remarks to them;  
personally or through a representative provide oral and written explanations or refuse to provide any explanations, participate in the examination of evidence of academic integrity violation;  
appeal the decision to bring them to academic responsibility to the body authorized to consider appeals, or to the court.

6.15. The Commission's report on the review of the academic integrity violation issue is provided to the Commandant of the Military Academy (Odesa) within three working days. Based on this report, the Head makes a decision on the guilt or innocence of the person against whom the complaint was filed, and on bringing them to responsibility or applying disciplinary or educational measures (in case the violator's guilt is proven). The adopted decision is the basis for the Commandant of the Military Academy (Odesa) to issue a corresponding order.

In case of discovering new material circumstances or a fact of insufficient study of materials by the Commission, the Commandant of the Military Academy (Odesa) may send the case for an additional review.

6.16. The Commission must ensure the confidentiality of the review of the academic integrity violation issue and prevent the dissemination of information beyond the scope of the relevant regulatory procedures. Only participants in the procedure for reviewing the academic integrity violation may be familiarized with the content of the complaint and the case materials.

6.17. The decision to bring someone to academic responsibility can be appealed in written form within ten days from the moment of familiarization with the corresponding order. The appeal is addressed to the Commandant of the Military Academy (Odesa), who appoints the composition of the Appeals Commission for a repeated review of the case. The Appeals Commission, in turn, reviews the issue according to the procedure specified in clause 3.13 of this Regulation and prepares a new report on the academic integrity violation, which is submitted for consideration to the Commandant of the Military Academy (Odesa). The final decision is made by the Commandant of the Military Academy (Odesa).

## **7. LIABILITY FOR VIOLATING ACADEMIC INTEGRITY**

For violating the norms of this Regulation, participants in the educational process are brought to responsibility according to the requirements of the current legislation of Ukraine.

7.2. For violating the rules of academic integrity, scientific and scientific-pedagogical staff are subject to the following types of liability:

disciplinary;

administrative and criminal;

petition for the deprivation of an awarded scientific degree or assigned academic title;

other types stipulated by the current legislation of Ukraine.

7.3. For violating the rules of academic integrity, higher education students are subject to the following forms of responsibility:

re-taking of assessment (test, exam, credit, etc.);

re-taking of the academic course;

warning;

withdrawal of academic scholarship;

Expulsion from the Military Academy (Odesa).

7.4. Establishing the fact of unsatisfactory originality (low uniqueness) is a ground for refusal to recommend for printing or sending these materials for revision.

7.5. A low percentage of originality in the works of higher education students for Bachelor's and Master's degrees is a ground for the commission to decide on non-admission to defense and sending the materials for revision or issuing a new assignment, or expulsion of the seeker.

7.6. The detection of plagiarism in the works of adjuncts is a ground for considering the feasibility of the further study of such a person in the adjunct course.

7.7. Establishing facts of plagiarism in the works of adjuncts published without a check is a ground for prohibiting the author from including such works in the list of their scientific and teaching-methodological publications.

7.8. Scientific and scientific-pedagogical staff, higher education students, and their supervisors bear personal responsibility for adhering to the principles of academic integrity, as stipulated by the legislation of Ukraine.

7.9. The Military Academy (Odesa) reserves the right to appeal to the relevant authorities regarding the confirmation of its decision to deprive persons of a scientific degree or academic title whose academic texts have been found to contain plagiarism.

7.10. Appeals from individuals regarding the infringement of their copyrights are considered at a meeting of the Ethics and Integrity Commission of the Military Academy (Odesa).

## **8. PREVENTION OF ACADEMIC PLAGIARISM**

8.1. The system for preventing academic plagiarism extends to:  
scientific and teaching-methodological works of participants in the educational process of the Military Academy (Odesa);

articles in scientific periodicals of the Military Academy (Odesa);

dissertations of students for the scientific degree of Doctor of Philosophy or Doctor of Sciences, final qualification, and Master's theses of higher education students.

8.2. Measures to prevent academic plagiarism are aimed at: adherence to intellectual property rights, improving the quality of education, developing skills for correct work with publicly disclosed (published) information sources, fostering conscientious adherence to the requirements of scientific ethics, and activating independence in writing original author's works.

8.3. Plagiarism prevention in the academic environment of the Military Academy (Odesa) is carried out by structural educational and scientific departments by conducting a complex of preventive measures that constitute the system for preventing and detecting academic plagiarism.

8.4. The system for preventing and detecting academic plagiarism includes procedures and measures for:

- forming a community that does not tolerate academic dishonesty;
- creating conditions that make academic plagiarism impossible;
- detecting academic plagiarism in scientific articles, monographs, dissertations, textbooks, and educational publications;
- bringing to responsibility for academic plagiarism.

8.5. Measures to form a community that does not tolerate academic dishonesty include:

- developing, publishing, and disseminating methodological materials defining requirements for the proper referencing of materials used in scientific and educational works;

- familiarizing scientific, scientific-pedagogical, and other employees of the Military Academy (Odesa), as well as higher education students, with documents that regulate the prevention of academic plagiarism and establish responsibility for academic plagiarism;

- including measures in the educational work of faculties and departments to foster the study of ethical norms among higher education students that preclude academic plagiarism;

- creating conditions that preclude academic plagiarism.

8.6. The prevention of all types of plagiarism is carried out by stimulating scientific, scientific-pedagogical, and other employees of the Military Academy (Odesa), and higher education students of all degrees and forms of education to independently complete written works.

To this end:

- Methodological guidelines are developed for the defense of qualification papers and master's theses, which concisely present the main standardized requirements for the proper formatting of references and citations of materials used in written work;

- higher education students of all degrees and forms of education are familiarized with the main requirements for writing written works, with an emphasis on the principles of scientific ethics, the correct use of intellectual achievements, avoiding academic plagiarism (compilation), rules for describing sources used in the work, and formatting citations by providing advisory assistance from scientific supervisors (scientific consultants) at all stages of scientific work execution;

the Library of the Military Academy (Odesa) organizes events to promote the fundamentals of information culture;

scientific, academic staff, and other employees of the Military Academy (Odesa), and higher education students are informed about the recommended originality indicators of the written work's text and the responsibility in case a fact of academic plagiarism is discovered;

written works performed at the Military Academy (Odesa) are heard and discussed at meetings of departments or other structural units where the work was performed;

authors are required to independently check their own works, which they submit for publication, for originality using the appropriate software and technical tools;

public defense of qualification papers and master's theses is conducted;

scientific conferences are organized to present reports based on the results of the best written works.

## **9. FINAL PROVISIONS**

9.1. The Regulation is approved by the Academic Council of the Military Academy (Odesa) and is put into effect by an order of the Commandant of the Military Academy (Odesa).

9.2. Amendments and additions to this Regulation are reviewed and approved by the Academic Council of the Military Academy (Odesa) and are put into effect by an order of the Commandant of the Military Academy (Odesa).

9.3. Control over the implementation of the Regulation is carried out by officials of the Military Academy (Odesa) within the scope of their authority.

Form for presentation of work verification results for academic plagiarism

**Certificate  
of the work's originality level**

1. Work Title

\_\_\_\_\_

*(full title without abbreviations is indicated)*

2. Work Type

\_\_\_\_\_

*(dissertation, monograph, scientific article, Master's thesis, qualification thesis, teaching aid, etc.)*

3. Author (authors)

\_\_\_\_\_

*(military rank, surname, initials)*

4. Date of Work Submission \_\_\_\_\_

5. Date of Check \_\_\_\_\_

6. Percentage of Similarity with Internet and Library Sources, in %: \_\_\_\_\_

7. Percentage of Quotations, in %: \_\_\_\_\_

8. Text Uniqueness without Quotations and Borrowings with References: \_\_\_\_\_

9. File Name, with the check report generated by the software:

\_\_\_\_\_

10. Person who performed the check:

\_\_\_\_\_

11. Name of the match/identity/similarity detection system:

\_\_\_\_\_

12. Grounds for the check:

\_\_\_\_\_

13. Justification for excluding sources:

\_\_\_\_\_

14. Conclusion based on the check results:

\_\_\_\_\_

Signature of the person who performed the check \_\_\_\_\_

**Certificate  
of Academic plagiarism check**

1. Work title: "Problems of intellectual property protection in the Armed Forces of Ukraine"
2. Work Type: Qualification Thesis (Master's)
3. Author (Authors): Senior Lieutenant Samuilyk M.I.
4. Date of Work Submission: 04.02.2024
5. Date of Check: 06.02.2024
6. Percentage of Similarity with Internet and Library Sources, in %: 0.0%
7. Percentage of Quotations, in %: 0.0%
8. Text Uniqueness without Quotations and Borrowings with References: 86%
9. File Name, with the check report generated by the software: "Samuilyk\_magister\_345"
10. Person who performed the check: Leading Research Fellow of the Educational Quality Assurance and Higher Education Department, employee of the Armed Forces of Ukraine, Albeshchenko O.S.
11. Name of the match/identity/similarity detection system: online service "Unicheck"
12. Grounds for the check: Order of the Commandant of the Military Academy (Odesa) dated 19.01.2024 No. 47 "On the assignment of qualification thesis topics to higher education students of the Faculty for the training of rocket and artillery armament specialists"
13. Justification for excluding sources: No sources excluded (the detected similarity with other sources is not academic plagiarism, etc.)
14. Conclusion based on the check results: The Master's thesis is recommended/not recommended for defense as it has a high/satisfactory/low/unacceptable level of work originality.

Signature of the person who performed the check: \_\_\_\_\_

**Sample application from a doctor of philosophy / doctor of sciences  
degree seeker**

To the Deputy head of the Academy –  
head of the Scientific and organizational  
department

\_\_\_\_\_  
\_\_\_\_\_  
Military Rank, Full Name

**APPLICATION  
regarding the independence of the dissertation work**

I, (Military Rank, Full Name),  
declare: My dissertation work on the topic

“ \_\_\_\_\_ ”  
*(Title of the work)*

Was completed independently and does not contain elements of plagiarism.

I have been familiarized with the rules of the current Regulation on Academic Integrity at the Military Academy (Odesa), according to which the detection of plagiarism is a ground for refusal to accept the work for defense and the application of disciplinary and academic responsibility measures.

I have been informed about the use of the System for detecting text matches/identity/similarity in the works of students for the educational and scientific degree of "Doctor of Philosophy" ("Doctor of Sciences") and I give my consent to the processing and storage of my work in the Database of the Military Academy (Odesa). I also grant the Military Academy (Odesa) the right to transfer my work for processing and storage in the System for detecting text matches/identity/similarity and to use the work for detecting plagiarism in other works that have been/are being uploaded for checking by the System for detecting text matches/identity/similarity and by users who have access to this System, exclusively for the limited purpose of detecting plagiarism in the texts of works.

The work is provided to the Military Academy (Odesa) for checking in printed and electronic versions. The electronic version of my work matches (is identical) with the printed one.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Sample application from authors of manuscripts for monographs, textbooks,  
and teaching aids submitted for recommendation for printing**

To the Head of the Academic Council of  
the Military Academy (Odesa)

\_\_\_\_\_  
Military Rank, Full Name

**APPLICATION  
regarding the independence of the manuscript preparation**

I (We), (Military Rank, Full Name),  
declare that my (our) work

“ \_\_\_\_\_ ”

*(Title of the manuscript)*

was completed independently and does not contain elements of plagiarism.

I have been familiarized with the rules of the current Regulation on Academic Integrity at the Military Academy (Odesa), according to which the detection of plagiarism is a ground for refusal to admit the work for publication and the application of disciplinary and academic responsibility measures. I have been informed about the use of the System for detecting text matches/identity/similarity in other works and I give my consent to the processing and storage of my work in the Database of the Military Academy (Odesa). I also grant the Military Academy (Odesa) the right to transfer my work for processing and storage in the System for detecting text matches/identity/similarity and to use the work for detecting plagiarism in other works that have been/are being uploaded for checking by the System for detecting text matches/identity/similarity and by users who have access to this System, exclusively for the limited purpose of detecting plagiarism in the texts of works. The work is provided to the Military Academy (Odesa) for checking in printed and electronic versions. The electronic version of my work matches (is identical) with the printed one.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature